

The Lowndes County Schools System is soliciting proposals for TUTORING SUPPORT THROUGH FEDERALLY-FUNDED PROGRAMS for 2020-2021. Currently, the LCSS plans to serve two (2) NEGLECTED/ DELINQUENT (N&D) CHILDREN residential facilities during the 2020-2021 school year.

Facility A- 8-15 Students (estimated)

Facility B- 12-25 Students (estimated)

Specifications:

- Provide on-site, in-person tutoring to address learning gaps in major academic content areas- middle grades through high school- with strong emphasis in math and reading
- Must provide the equivalent of THREE (3) hours/day or 12 hours/ week per each tutor after normal school hours at each facility, Monday-Thursday (However, provider should be flexible to work with the scheduling needs of the staff and students as expressed by each N&D facility)
- Must maintain contact with classroom teachers on a consistent basis including face-to-face school consultation, emails, phone conversation
- Provide a plan to include soft skills, leadership, and mentoring included in services for students
- Describe any software, titles of materials, or measurement instruments you will incorporate to define student progress
- Provide supplemental resources as needed (i.e. reading materials, workbooks, etc.)
- Submit monthly sign-in sheets/time logs of services provided at each facility
- Provide regular reports on academic progress by the students served (i.e. pre- and post-assessment data)
- Must be proficient in working with technology and educational software
- Possess and provide credentialing certification/qualifications for tutoring
- Must provide required security background check per employee at your own expense
- Provide recommendations from schools and/or facilities who have employed tutoring services previously
- Contracted services will run from August through May in accordance with the board approved school year calendar (and may include extended services throughout the summer session)

While price is an important consideration, it will not be the sole determining factor in the selection of a solution. An established history in the education market, past satisfactory experience in the Lowndes County Schools System, positive evaluations by schools submitted as references, and comparison of the vendor's service descriptions will contribute to the selection of the solution.

Proposals must be submitted electronically to Ken Overman, Assistant Superintendent of Lowndes County Schools, and to Herb Hamilton, Federal Projects Director, on or before 1:00 p.m. EST on **Friday, May 29, 2020**.

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