

Work Schedule - Reporting Dates

2020 - 2021

2020-2021 Scheduled Work Days

This is not intended to be a listing of all positions. Please contact your Administrator or the Human Resources Department if your position is not listed or if you have a question about your work schedule. Please refer to the 2020-2021 School Instructional Year Calendar for pre-planning and post-planning dates, holidays, in-service dates and school closed dates. Any departure for this schedule must have the prior approval of the Superintendent. This schedule may be modified to meet system instructional and funding objectives. Any changes are subject to COVID-19 adjustments.

Please refer to the End Notes for additional information.

Number Work Days	Staff Positions	Start Date	End Date
180	System - Wide to include ISS Instructor, LHS Security, K-12 Paraprofessional, Special Ed. Paraprofessional, Pre-K Special Ed. Paraprofessional, ISS Paraprofessional, Bus Driver/Monitor	8/7/2020	5/26/2021
180	Receptionist (Elementary Schools)	8/7/2020	5/26/2021
180	SNP Assistant Manager, SNP Assistant	8/7/2020	5/26/2021
180	K-12 Media Paraprofessional	8/7/2020	5/26/2021
180	K-12 Migrant Paraprofessional	8/7/2020	5/26/2021
182	School Nurse (Elementary, Middle Schools and High School)	8/5/2020	5/26/2021
190	Pre-K Teacher and Pre-K Paraprofessional	8/3/2020	5/28/2021
190	Teacher (Elementary (K-5), Middle, and High Schools), ROTC Instructor (LHS)	8/3/2020	5/28/2021
190	Counselor (Elementary and Middle Schools), Psychologist, Social Worker	8/3/2020	5/28/2021
190	Technology Paraprofessional, School Attendance Officer	8/3/2020	5/28/2021
190	School Nurse Coordinator	8/3/2020	5/28/2021
190	Secretary/Receptionist (LHS)	8/3/2020	5/28/2021
190	Paraprofessional - Educational Interpreter, Migrant Intervention Specialist	8/3/2020	5/28/2021
190	SNP Manager	8/3/2020	5/28/2021
192	Academic Coach, Instructional Coach, Graduation/Instructional Coach (LHS) (1+1) ¹	7/31/2020	6/1/2021
192	Media Specialist - K-12 (2+0) ¹	7/30/2020	5/28/2021
195	Counselor (LHS), Assistant Band Director (LHS) (2+3) ¹ (10 add'l days TBD among counselors in June or July)	7/30/2020	6/3/2021
195	Special Education Coordinator (4+1) ¹	7/28/2020	6/1/2021
200	Secretary (Elementary and Middle Schools) (4+6) ^{1 2}	7/28/2020	6/8/2021
205	Assistant Principal (Elementary and Middle Schools) (7+8) ^{1 2}	7/23/2020	6/10/2021
210	Family & Community Engagement Coordinator - Homeless Case Manager (10+10) ^{1 2}	7/20/2020	6/14/2021
210	Centralized Bookkeeper, ROTC Instructor/Asst. Instructor, System Testing Coordinator (9+11) ^{1 2}	7/21/2020	6/15/2021
215	Centralized Registration Receptionist (19+6) ^{1 2}	7/7/2020	6/8/2021
215	Assistant Principal (LHS) (14+11) ^{1 2}	7/14/2020	6/15/2021
215	Bookkeeper (LHS) (14+11) ^{1 2}	7/14/2020	6/15/2021
220	Principal (Elementary School) (14+16) ^{1 2}	7/14/2020	6/22/2021
220	Assistant Principal (LHS) (14+16) ^{1 2}	7/14/2020	6/22/2021
225	Principal (Middle School) (16+19) ^{1 2}	7/10/2020	6/25/2021
225	Custodian, Head Custodian, Custodial Supervisor (16+19) ^{1 2}	7/10/2020	6/25/2021
230	Principal (LHS), Assistant Principal (LHS), Alternative School Assistant Principal (19+20) ^{1 2}	7/7/2020	6/28/2021
230	Secretary (LHS) (19+20) ^{1 2}	7/7/2020	6/28/2021
230	Assistant Superintendent, System-Wide Director, Assistant Director, Department Coordinator, Information Accountability & Research Coordinator, Centralized Infinite Campus Registrar, Centralized Bookkeeper, Central Office Secretary/Administrative Assistant, System Network Administrator, Technology Coordinator, Technology Specialist, Technology Technician (Level 1- Sr.), Instructional Technology Specialist, Accounting Secretary, Accounting Technician, LHS Registrar and Assistant Registrar, SNP Area Manager, Coordinator Custodial Services/Safety, Maintenance/Grounds, Shop Foreman, Transportation Mechanic, Transportation Trainer/Safety Clerk (19+20) ^{1 2}	7/7/2020	6/28/2021

End Notes

1. (# + #) Represents the number of workdays prior to and after the 190-day schedule.

2. The summer work schedule for June and/or July 2021 may include four-day workweeks for personnel scheduled to work during these months. If a four-day workweek schedule is adopted the schedule will be announced in May 2021.